

The Jewish Upper School's financial assistance program is designed to make a Jewish education possible for all families based on demonstrated financial need and the availability of funds. The Jewish Upper School is proud to use <u>Clarity Financial Aid</u> to determine a family's level of financial need based on the information that families share in the application which includes assets, income, expenses, and debts. The application is mobile-friendly and fully translated into Spanish.

Complete the following steps by {insert deadlines for new/returning families}.

Step 1

Go to https://app.clarityapp.com/sign-up

Step 2

Begin your application and add Jewish Middle School or Kehilla High School to your student applicant entry. You can save your application and log out at any time and return later to complete it.

Step 3

Enter your financial information, review your application, and pay the \$65 Clarity application fee.

Step 4

US taxpayers: Complete the Clarity Enhanced Tax Verification (ETV) process to release your W2 and personal tax return transcripts from the IRS. You'll be asked to authorize the sharing of your tax transcripts and verify your identity. This is a one-time security measure required by the IRS to protect against identity theft and

the compromise of personal information. Only those filing US taxes will be prompted to complete this step. Clarity offers two options for enhanced tax verification process: "Clarity" and "IRS". Please reference the <u>Tax Verification Guide</u> to preview the steps of this process.

Step 5

Submit your Clarity application and follow the link to return to your dashboard. Here you will see any additional supporting documents requested by schools. Upload your supporting documents by (deadline). Non-U.S. tax filers may be prompted to upload income verification and other necessary documentation. Keep in mind that at a later date, you may be prompted by the school via Clarity to upload additional documentation as needed.